

GENERAL RECURRENT GRANTS - CALENDAR OF EVENTS

Month	Date	Item	Action
January	3 rd week	Payments to non-systemic schools and Systems	First General Recurrent Grants (GRG) payment – 50% advance.
February		Additional advance payments	Non-systemic schools with substantial variations (15 per cent or more) in enrolments compared to previous census date enrolments to advise the National Office of the Department by the end of March . Additional advance payments will be made before October for schools with enrolment increases of 15 per cent or more.
March	31 March	15% Increase/decrease in school enrolments	If a non-systemic school experiences an increase or decrease of 15% or more in enrolments at the beginning of the school year, the school should notify the Department of the enrolments as at the <u>end of February</u> . Notification of enrolment changes received after the end of March cannot be taken into account prior to the October payment.
April	30 April	Schools Financial Questionnaire	Financial Questionnaires to be completed by 30 April. .
June	30 June	Schools Financial Questionnaire	The Auditors' opinions on the school's financial statements <u>must be returned to the Department</u> .
	30 June	Financial Accountability	Accountability Certificates must be completed by the schools auditor.
July	1 July	Advance notification of School Amalgamations and Separations	Schools proposing to join or leave existing Systems, or schools proposing to amalgamate or separate, for the next year, should notify the Department by 1 July.
	3 rd week	Payments to non-systemic schools and Systems	Second General Recurrent Grants (GRG) payment – 75% advance.
August	First Friday in August	Schools Census date for all States and Territories	Schools must complete their Census for staff and students
	Second Friday in August	Return of the completed Statutory Declaration	Census Statutory Declarations must be completed and returned to the Department by the second Friday in August.
September		Financial Questionnaire validation exercise	2% of non-govt schools randomly selected to participate in exercise (September to December) to verify financial questionnaire data
October	3 rd week	Payments to non-systemic schools and Systems	Third General Recurrent Grants (GRG) payment – 100% adjustment.
		Supplementary payment to eligible non-systemic schools & Systems	As soon as possible after MCEETYA publishes average government school recurrent costs (AGSRC) figures. Final General Recurrent Grants (GRG) payment – 100% adjustment based on supplemented rates.
October		Census Post enumeration exercise	2% of non-govt schools randomly selected to participate in exercise (October to December) to verify Census data